

Confidential

IRENE TAN LIANG KHENG CONFERENCE GRANT

Scheme

1. The grant will support students to attend conferences (local or overseas) towards developing their research mind set and capabilities, as well as promoting the name of the National Institute of Education, Nanyang Technological University, Singapore (NIE NTU Singapore) in research arenas. Aside from attaining a research outcome through inquiry on specific subject areas and into their practice, the opportunity to present their findings in conferences is another goal that they could aspire to. In stretching their capabilities, they are further developed as future educators and leaders while attaining a broader perspective in education. Conferences will also provide a platform to learn from experts in various disciplines, get feedback from academics or peers and widen their network.
2. Successful applicants will be required to produce a short video clip or write-up to document their learning experience. This will be inserted in suitable NIE platform(s) with acknowledgement of the fund which has supported their work.

Value of Award

3. S\$20,000 to fund up to 5 students (a maximum of S\$4,000 per student).

Administration

4. The Irene Tan Liang Kheng Conference Grant committee consists of
 - Registrar, NIE & Deputy Divisional Director, Office of Academic Administration and Services (OAAS), NIE
 - Deputy Director & Head/Administration, OAAS, NIE
 - Manager, Student Services Centre, OAAS, NIE (Secretariat)
5. A unanimous consensus of the grant committee is required for the disbursement of the grant.

Selection Criteria

6. Applicant must present his/ her research findings in the form of a poster or paper at a conference.
7. Applicant must be the first author.
8. The maximum funding is S\$4,000 per presentation.

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Guidelines

9. Conference funding, when granted will take the form of a lump sum grant of the total computed quantum, subject to the total support not exceeding S\$4,000 for each application.
10. The total computed quantum shall be based on the sum of the following:
 - a. Return Airfare (inclusive of airport taxes and security taxes)
80% of the actual cost of an air ticket (inclusive of the travel agent's fee for issuing the air ticket, if applicable) for the most economical route of air travel from Singapore to the nearest convenient airport to the conference venue.
 - b. Subsistence allowance for overseas conferences (for meals and accommodation)
50% of subsistence allowance based on the prevailing rates issued by NIE. Subsistence allowance will be given up to a maximum of 5 days or the duration of the conference, whichever is shorter.
 - c. Conference Registration Fee
100% of the registration fee for the conference, excluding late fees and membership fees.
11. The cap on Conference funding from the Irene Tan Liang Kheng Conference Grant for each student is S\$4,000 per presentation.
12. In general, each student can be sponsored for up to 1 overseas conference and 1 local conference during his/ her entire candidature.
13. This guideline is not meant to cover all situations. The grant committee can update this guideline to cater to new situations.

Updated: 31 October 2019